



Superintendent of Schools
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Mr. Stefan Czaporowski
Superintendent of Schools

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Dear Parents/Guardians,

RE: Procedures for delayed opening/early release

During periods of potential and actual storms, we are in contact with the Department of Public Works, Police, Fire Departments and weather stations are monitored. Please be aware that regardless of the district's decision, parents must make the final decision concerning school attendance because they know the degree of hazard in their own neighborhood. If they feel conditions are unsafe, parents should not hesitate to keep their child home.

An automated calling system will be activated to announce a delay, an early release, or closing. Also, radio and television stations will broadcast announcements. If preferred, parents/guardians may also opt-in to have a text message delivered to their cellphone. You can participate in this service by sending a text message of "Y" or "YES" to our school's short code number 67587. Detailed information is on our website www.schoolsofwestfield.org

TWO HOUR DELAYED OPENING

Whenever possible, a two-hour delay will be used in lieu of closing for the full day. In rare instances, we may change a delay into a cancellation if conditions worsen in the early morning hours. Therefore, please monitor television and radio stations until your student's departure for the most up-to-date information. On days of a delayed opening, breakfast and morning snack in schools will be cancelled and school lunch will be available.

For a delayed opening, hours will be as follows:

<u>School</u>	<u>2-Hour Delay Start Time</u>
Westfield High	9:20 am
Westfield Technical Academy	9:20 am
Westfield Intermediate	10:00 am
Westfield Middle	10:00 am
Elementary Schools	11:15 am
Fort Meadow Early Childhood Center	9:00-11:00 session = No classes
Fort Meadow Early Childhood Center	1:00-3:00 session = No changes
St. Mary's (K-12)	10:00 am

Sincerely,

Stefan Czaporowski
Superintendent of Schools
SC/cm